

20 THIRTIETH ANNIVERSARY BBQ ON THE RIVER 24 *Community ♻️ Charity ♪ Cookout*

CONTACT: INFO@BBQPADUCAH.COM

BBQ COMPETITOR, FOOD/DRINK VENDOR, & MARKET DAYS VENDOR

I have read and agree to abide by all rules and regulations for the 2024 BBQ on the River Festival and contest. The rules and regulations include the following:

- * Guideline Agreement
- * Code of Conduct
- * General Guidelines for all participants
- * Contestant Drink and Meat Agreement
- * Sanitation Guidelines

Signature

Date

Printed Name

Group or Business

**ANY FOOD NOT PREPARED ON SITE MUST BE PREPARED IN A LICENSED KITCHEN.
PLEASE LIST ALL FOODS TO BE SERVED FROM A LICENSED KITCHEN ON:
SEPTEMBER 19-21, 2024.
USE ADDITIONAL SHEET IF NECESSARY.**

Name of Licensed Kitchen _____

Address _____

THIRTIETH ANNIVERSARY
20 BBQ 24
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Community 🍷 Charity 🍷 Cookout

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Clean Up Deposit

&

Charitable Accountability

In order to ensure that BBQ on the River event area is left clean and that charities have received said donations, there will be a required deposit of \$100. **This needs to be written as a separate check** and will be held until the conclusion of the event. If the following criteria are met your team/organization will receive the deposit back via mail by Thursday, October 31st. **In the event that the criteria are not met, you will be notified and your check will be deposited with no refund.**

The following criteria must be met to receive your check back:

- 1. Your cooking area must be left in the same condition as you found it.**
- 2. You must turn in a Charitable Giving Form, filled out by your team and charity. This form must be received by BBQ on the River Friday, October 18th 2024**

I have read the above statements and fully understand the criteria that must be met in order to receive our deposit back.

Team/Group Name:

Team/Group Representative:

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**BARBECUE ON THE RIVER
GUIDELINE AGREEMENT**

In consideration of the agreement by BBQ on the River ("BR") to permit the undersigned event participant ("Participant") to participate in the Barbecue on the River event and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the undersigned agrees:

Receipt of Guidelines. Participant covenants and agrees to abide by all rules, regulations, rates, policies, conditions, and limitations of the in the 2024 BBQ on the River Guidelines separately provided to Participant ("Guidelines"). By signing this Agreement, Participant acknowledges receipt of the Guidelines.

Registration Fee. Participant acknowledges the registration fee is non-refundable after August, 15th 2024 - with exceptions granted under provable, extenuating circumstances at the discretion of the BBQOTR Planning Committee.

3 **Cancellation.** BR reserves the right to terminate this agreement if BBQ determines in its sole discretion the continued operation of the event presents an immediate hazard to the health, safety or welfare of the public or if BP determines Participant violates any ordinance or law, has materially breached of this agreement or has materially violated the Guidelines. If such termination occurs, all fees paid by Participant to BBQ are non-refundable.

Cleanup. Upon completion of the event, Participant shall clear the area of debris and leave its allotted area "broom clean."

Indemnification. Participant agrees to release, defend and hold harmless the City of Paducah, Kentucky, BBQ on the River and its advisory board, board of directors, shareholders, officers, directors, agents and employees from any claim, liability, demand, suit, loss, cost, expense or any damage (including reasonable attorneys' fees) which may be asserted or claimed by any damage to property, personal injury or bodily injury, including death, sustained by any person whatsoever and which damage, injury or death arising out of or incident to or connected with performing this agreement or otherwise related to Participant or its agents actions for the BBQ on the River event and regardless of whether such claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence or other action of the City of Paducah, BBQ on the River, its advisory board & directors or by third parties, or by agents, servants or employees.

Utilities. BR shall furnish or cause to be furnished electricity for Participant's use during the term of this contract as deemed necessary by BR. BR shall not be held responsible for any loss or damage resulting from any failure or lack of electrical power due to an act of God, acts by Participant or its guests or the failure of equipment to operate or function properly or any other reason.

Assignability. Participant's rights under this Agreement shall not be assigned without prior written approval of BR.

Waiver. No waiver by either party of any breach of the terms and conditions shall operate or shall be construed to affect any other breach of such terms and conditions. No delay or omission by either party to exercise any right or power accorded to it under the terms shall impair any such right or power or shall be construed to be a waiver of their privilege to exercise any such right or power, and any such right or power may be exercised from time to time as often as it may be deemed expedient.

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9. **Applicable Law.** All questions relating to the execution, validity, interpretation, construction and performance of this Agreement and all transactions contemplated shall be governed by the internal laws of the Commonwealth of Kentucky and not the law of conflicts, and Participant submits to the jurisdiction of the state courts in McCracken County, Kentucky, if there is a dispute arising out of or related to this Agreement. Should any provision require judicial interpretation, the parties agree that the court interpreting or construing the same shall not apply a presumption that the terms shall be more strictly construed against one party by the rule of construction that a document is construed more strictly against the party who itself or through its agent prepared the same.
10. **Limitation of Liability.** BR shall have no liability for incidental, consequential, indirect, special or punitive damages of any kind or for loss of revenue or loss of business arising out of or for this agreement, regardless of the form of the action, whether in contract, tort (including negligence) or otherwise and BP's liability shall not under this agreement exceed the amounts paid by Participant to BR under this Agreement.
11. **No Oral Modifications.** No change, modification or addition of this agreement or any other document executed by Participant for the BBQ on the River event shall be enforceable unless in writing and signed by the party against whom enforcement is sought.
12. **Supplement.** This agreement and all other documents executed by Participant should supplement each other. If any inconsistencies occurs in the terms and any other document, all terms will be cumulative to give BBQ the most favorable rights set forth in the conflicting documents, except that if there is a direct conflict between any preprinted terms and negotiated terms (whether included in an addendum or otherwise), the negotiated terms will control.
13. **Construction.** Should any provision require judicial interpretation, the parties hereto agree that the court interpreting or construing the same shall not apply a presumption that the terms shall be more strictly construed against one party by the rule of construction that a document is construed more strictly against the party who itself or through its agent prepared the same.
14. **Binding Effect.** This Agreement shall be binding upon and shall inure to the benefit of the parties, their heirs, successors, and assigns.
15. **Charitable Contribution.** Any participant selling food items must donate a minimum of 20% of their net proceeds to a charity of their choosing. Additionally, each vendor will be required to submit a profit/loss statement as well as a charitable accountability form to BQTR within four weeks after the conclusion of the event.

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CODE OF CONDUCT

BBQ on the River is committed to creating a safe, comfortable and memorable experience for our guests. In order to provide an environment where families can enjoy the festival, we have instituted a CODE OF CONDUCT inside the festival areas.

The following actions can result in a warning or ejection.

- * Irresponsible use of alcohol
- * Taunting, foul, abusive, obscene or disruptive language or gestures
- * Distribution of signs, leaflets or other handouts
- * Illegal vending

Any behavior that is unruly, disruptive or illegal in nature, including intoxication or other signs of alcohol impairment that result in offensive or irresponsible behavior is subject to reprimand. In certain situations, the offender may be arrested.

Festival Staff reserves the right to remove and exclude from the festival grounds any person violating any of the above rules, or engaging in any unruly, disruptive, intoxicated or illegal behavior.

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RULES AND REGULATIONS
General Guidelines for ALL Vendors

1. Applications are accepted on a space-available basis. **Submission of an application does not guarantee booth space. If application is not accepted, all checks will be null and void.**
2. Provide a clear and accurate description of items to be sold on application.
3. Registration fees are non-refundable with the exceptions of cancellations made by August, 15th 2024
4. Due to the magnitude of BOTR, it is impossible to schedule a rain date or indoor alternative site. Therefore the festival will run on the scheduled dates regardless of weather.
5. Vendors must keep the area around their space(s) clean and free of trash.
6. Each vendor must provide his/her own display, tables, chairs and tent(s).
7. Vendors are required to set-up by 9am Thursday, September 19th, 2024.
8. All vendors must continue to occupy their assigned space(s) until close of the festival at 10pm on Saturday or they will be banned from participating in next year's festival.
9. No vendor or team sponsor signage can be displayed on the outside of booth without prior approval from BOTR board of directors.
10. All vendors must be at least 18 years of age.
11. Per City Ordinance No. 2001-10-6434,10-9-01, vendors are allowed to have printed materials in their booths, but are not allowed to distribute information outside of their designated booth space. This will be strictly enforced.
12. The BOTR Festival reserves the right to remove any vendor from the Festival if it feels the vendor is in violation of the rules and regulations or the spirit of the Festival.

BOOTH FEES WILL NOT BE REFUNDED IF THE VENDOR IS CONSIDERED TO BE IN VIOLATION OF THE RULES

General Guideline for ALL Food Vendors

1. All food Vendors must be cooked/prepared on site in a licensed authority facility according to Purchase District Health Department Guidelines
2. All Food **MUST** donate a minimum of 20% of net proceeds to a charity/non-profit organization. This is a Community Charitable Event. **All Retail MUST donate a minimum of 5% of net proceeds to a charity/non-profit organizations.** A sign with your team's name and charity will be provided and displayed at your booth and will also be posted on the BBQ on the River website. www.bbqpaducah.com
3. A charitable contribution form must be filled out and turned in to BBQ on the River by October 18th in order for the \$100 security deposit to be returned.
4. All Food Vendors will supply their own utensils and equipment.

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BBQ COMPETITOR ONLY
BBQ Vendor Information:

Backyard Cooker or Circuit Cooker. What am I?

A backyard cooker barbecues for FUN, while a circuit cooker travels the BBQ circuit (may be licensed cookers)

What do I get for my entry fee?

1. **A 40ft (FRONT OF HOUSE SPACE) x 30ft (BACK OF HOUSE SPACE) booth space** –Additional space may be purchased, if available, and BBQ vendor is competing in three or more categories.
2. Based on competition category, BBQ vendor will receive the following:
 - *Chicken: 8 chickens and one OFFICIAL Barbecue on the River T-shirt
 - *Ribs: 3 slabs of ribs and one OFFICIAL Barbecue on the River T-shirt
 - *Shoulder: 2 pork shoulders and one OFFICIAL Barbecue on the River T-shirt
 - *Whole Hog: one OFFICIAL Barbecue on the River T-shirt
3. Electricity, roll-out trash can, trash pick-up, ash box use, grease trap use, and gray water dump
4. Official BOTR banner for booth.

What happens at the Mandatory On-Site meeting at 5:30 pm on September 5th, 2024 at Second and Jefferson Streets?

1. Food is provided.
2. Find out the location of your booth and other information.
3. Parking passes are available to purchase (first come first serve: limit of 2 TOTAL per booth).
4. Official BOTR T-shirts are available for pickup and additional shirts may be purchase at a one-night-only special price.
5. All prices for meat and drinks will be voted on.
6. ALL meat for the festival must be ordered. You will get all PORK and all CHICKEN from the designated vendor at that time, NO EXCEPTIONS! Payment for products purchased must be made at time of first product pick-up. Meat will be available on Wednesday morning, September 18th, 2024.

Judging information:

- *All judging will be on Saturday, September 21st, 2024
- *Booths will be judged at 9am
- *Contestants will be judged at staggered times during the morning
- *Whole Hog –9 am; Chicken –9 am; Pork Ribs –10 am; Pork Shoulder–11 am
- *Awards will be held Saturday, September 21st, 2024 at 4:00pm at the main stage

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FOOD/DRINK VENDOR ONLY
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12. The BOTR Festival reserves the right to remove any vendor from the Festival if it feels the vendor is in violation of the rules and regulations or the spirit of the Festival.

BOOTH FEES WILL NOT BE REFUNDED IF THE VENDOR IS CONSIDERED TO BE IN VIOLATION OF THE RULES

General Guideline for ALL Market Days Vendors

1. Each vendor will be required to submit a separate \$100.00 security deposit. This deposit will be held until after the festival. If all guidelines are followed, your check will be returned on or before the date Thursday, October 31st 2024.
2. Mandatory check-in at the BBQ on the River information tent is as follows:
(Site map will be provided prior to festival, highlighting check in location).
Wednesday, September 18th, 2024 from 12:00pm –9:00 pm or Thursday, September 19th, 2024 from 7:00 am –9:00 am
3. Hours of Operation are:
Thursday & Friday – September 19th & 20th 12:00pm-10:00pm
Saturday - September 21st 10:00am-10:00pm



FOOD/DRINK VENDOR ONLY

4. Streets will be closed to public traffic on Wednesday, September 18th, 2024. Vendors may bring vehicles into the Festival boundaries, but all vehicles MUST be removed by 8am on Thursday & Friday. There will be no load in on Saturday. Vendors may bring vehicles back into the Festival boundaries in a safe and reasonable manner after 10:00 pm on Saturday, September 21st, 2024.
5. Vendors must provide their own equipment/supplies including but not limited to:
 - Tents
 - Signage
 - Tables
 - Sand Bags or the like to tie down your tents. You CANNOT drive stakes into the ground.
 - Lighting for your booth. Booths must be adequately lit at night.
 - Heavy Duty Extension Cords – 100 feet or longer.
6. Vendors may not offer free products or services without prior consent from BOTR Organizers as this detracts from the business of other vendors selling similar or like items.
7. Vendors may not solicit business outside of their designated area. This includes vendors who may be tempted to draw attention to their booth by extending beyond the booth by person or property/goods. This ensures accessibility to all paid vendors.
8. BBQ on the River reserves the right to refuse participation of vendors based on public safety and/or product saturation. BBQ on the River also limits this event to non-political vendors and family friendly merchandise. BBQ on the River further reserves the right to ask a vendor or participant in the Festival to remove any exhibit, product, memorabilia or other item which is objectionable or otherwise reflects poorly on the event. Vendors may not offer "Barbecue on the River" memorabilia, clothes and other items sold or otherwise displayed during the event.
9. BBQ on the River will not be responsible for merchandise left in booth spaces. However, overnight security is provided throughout the festival.
10. There will be no exclusivity on merchandise sold or services rendered by vendors. Exclusivity rights are reserved for event sponsors for Barbecue on the River.

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5. Vendors must provide their own equipment/supplies including but not limited to:
 - Tents
 - Signage
 - Tables
 - Sand Bags or the like to tie down your tents. You **CANNOT** drive stakes into the ground.
 - Lighting for your booth. Booths must be adequately lit at night.
 - Heavy Duty Extension Cords – 100 feet or longer.
6. Vendors may not offer free products or services without prior consent from BOTR Organizers as this detracts from the business of other vendors selling similar or like items.
7. Vendors may not solicit business outside of their designated area. This includes vendors who may be tempted to draw attention to their booth by extending beyond the booth by person or property/goods. This ensures accessibility to all paid vendors.
8. BBQ on the River reserves the right to refuse participation of vendors based on public safety and/or product saturation. BBQ on the River also limits this event to non-political vendors and family friendly merchandise. BBQ on the River further reserves the right to ask a vendor or participant in the Festival to remove any exhibit, product, memorabilia or other item which is objectionable or otherwise reflects poorly on the event. Vendors may not offer "BBQ on the River" memorabilia, clothes and other items sold or otherwise displayed during the event unless approved.
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**BBQ COMPETITOR & FOOD/DRINK VENDOR
CONTESTANT DRINK AND MEAT AGREEMENT**

As a representative of _____, I hereby agree and understand that to benefit the fundraising efforts of BBQ on the River throughout this event, all soft drinks and water (excluding homemade tea and lemonade) sold at the Barbecue on the River event, must be or have been purchased on site from PEPSI, the official soft drink and water of Barbecue on the River at the previously determined prices and packaging.

I further agree and understand the BBQ team I represent will only purchase all meat from, US FOODS, the official Barbecue on the River meat provider. All meat shall be purchased from US FOODS at the previously determined price and packaging.

I agree if I refuse to comply with these terms, including price and packaging, that I, and my organization, will forfeit our privilege to participate as a contestant in the Barbecue on the River event immediately upon notice from BBQ on the River officials.

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BBQ COMPETITOR & FOOD/DRINK VENDOR
2024 SANITATION GUIDELINES

FOOD PROTECTION

1. Keep potentially hazardous foods (meats, poultry, seafood, milk, eggs, coffee creamers of all types) or any foods containing such products at 41F or below or 135F or above during storage, display and transportation.
2. Store containers of foods off or above the ground/floor, preferably a minimum of six (6) inches.
3. Store coffee creamers and other refrigerated packaged foods in drained ice. Do not allow them to sit in water.
4. To prevent contamination from dust, flies, coughs, sneezes, overhead drippings, etc. cover food during preparation, storage, display, service, and transportation. Uncover only when preparing or serving to customers.
5. Provide and use scoops for handling edible ice. Store scoop with handle OUT of ice. Do not store containers of food in edible ice containers. If cooling cooked food it shall be cooled within 2 hours from 135F to 70F and within 6 hours from 135F to 41F or lower. If you fail to reach 70F in first 2 hours you may reheat food to 165 degrees and start process over again.

PERSONNEL

1. No smoking, eating or drinking is allowed in food preparation, serving and utensil washing area.
2. Hair should be under a hat, pulled back away from face, or under a hairnet.
3. No animals in food prep areas or dining area except marked guide animals in dining areas.
4. No common use towels.

FOOD EQUIPMENT AND UTENSILS

1. For easy cleaning, food contact surfaces of equipment must be smooth, in good repair, not chipped or cracked. Enamelware and graniteware are NOT acceptable.
2. Food contact and non-food contact surfaces of equipment must be smooth, not worn, in good repair, and of approved material. Do not use towels, foil, linoleum, oilcloths, etc. to cover such surfaces.
3. Non-food contact surfaces (stoves, refrigerators, shelves, tables, counters, deep fat fryers, etc.) must be kept clean.
4. Ice contact surfaces must be smooth and easily cleanable. Do not use Styrofoam or similar containers for ice and food storage.
5. Single service articles (cup, forks, spoons, straws, etc.) must be stored at least 6" off of ground.
6. Cleaning/Sanitization Facilities: Three containers, approved sanitizer and detergent must be provided.
7. Cleaned and sanitized utensils and equipment must be stored so there is no danger of becoming contaminated. Do not towel dry utensils. If using a water hose it must be food grade quality.

HANDWASHING

1. Provide water in separate containers for hand washing and utensil washing. Do not use the same container for both purposes.
2. Provide and use hand cleansers and approved sanitary towels for hand washing.

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**BBQ COMPETITOR & FOOD/DRINK VENDOR
GARBAGE AND REFUSE**

1. Store garbage in separate containers and rubbish in durable, washable containers, lined with plastic can liners. Do not use boxes, paper bags, or similar absorbent material. There will be a rollaway at your cook site. Empty containers before they overflow.
2. Keep all garbage containers covered when they are not in actual use.
3. Dispose of liquid and solid waste in designated areas only. Do not create a nuisance by disposing of such waste adjacent to food service.
4. BBQ on the River participants will provide 5 gallon buckets with lids to catch run off water. Several 300-400 Gallon poly tanks will be placed strategically around the festival grounds for participants to dump waste water into. The poly tanks will be pumped out at regular intervals by a sanitation company.

FLY AND INSECT CONTROL

1. Prevent flies by effective screening or fans.

POISONS AND TOXIC ITEMS

1. Keep all cleaning chemicals stored away from food and have all bottles marked.
2. Pesticides may not be used at festival.

BBQ Team or Food Vendor

Name _____ Contact _____

Phone(am) _____ (pm) _____

ALL MEAT PRODUCTS (PORK, CHICKEN, ETC.) MUST BE PURCHASED FROM DESIGNATED MEAT PROVIDER.

Health Department Inspectors will be on site to inspect each booth.
They will issue certificates for each Vendor and Contestant.

Inspectors will provide a copy of the inspection sheet in each participant packet so they will know what to expect.

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**BBQ COMPETITOR, FOOD/DRINK VENDOR, & MARKET DAYS VENDOR
CHARITABLE ACCOUNTABILITY FORM**

Participant's Information – PLEASE PRINT

Team's Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone (AM) _____ (PM) _____ e-mail: _____

Charity's Information – PLEASE PRINT

Charity's Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone (AM) _____ e-mail: _____

I, _____, being a representative of above charity do attest that

we have received a monetary donation from above mentioned participant in the

amount of \$_____.

Charity Representative

Participant Representative

Date

Date

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PROFIT AND LOSS STATEMENT

Income from Sales		\$
Expenses		
Food Cost	\$	
Drink Cost	\$	
Ice Cost	\$	
Supplies	\$	
Registration/Judging/Booth/Parking Cost	\$	
Labor Cost	\$	
Lodging Cost	\$	
Miscellaneous	\$	
Other	\$	
Total Expenses		\$
Net Income (Income from Sales minus total Expenses)		\$

I hereby certify the above figures are true and accurate:

Booth Name: _____

Printed Name

Signature

Date

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BBQ COMPETITOR & FOOD/DRINK VENDOR
Official 2024 Anything But Contestant Entry Form

Official Team/ Name: _____

Contact Name: _____

Circle category/categories you are entering:

Beef	Poultry Wing	Seafood
Side Item	Sauce	Dessert

Entry Fee: \$35 per category. Total Entry Fee: \$_____

Please include the "Anything But" competition categories selected on your online vendor application & the fees will be added to your personalized invoice

Contest Rules & Regulations for Anything But

"Anything But" contests will be held in six categories: beef, seafood, poultry wings, sauce, side item and dessert. All participants must be registered participants of 2024 BBQ on the River. There must be a minimum of six participants in each category. Each team may enter a maximum of one entry per category, therefore each team may submit up to six total "Anything But" entries.

Beef entries may include any portion of domestic beef prepared as the team sees fit.

Seafood entries may include any fish or shellfish from fresh or saltwater & may be prepared whole or in portions as the team sees fit.

Poultry wing entries shall be any piece of the wing: drummie, flat, or a full wing. All poultry wings shall be cooked, flavored, & seasoned.

Sauce entries should be a barbecue sauce (tomato base, mustard base, vinegar base, etc.) and will be judged based on flavor, spice, compatibility, aroma, & overall impression.

Dessert entries may include any and all types of dessert, (ice cream, pies, cakes, etc).

Side item entries include any item on your menu that is listed as a side item (baked beans, cole slaw, corn, potatoes, nachos, etc).

All cooked entries must be prepared on-site, although it may be marinated or seasoned off-site.

All "Anything But" entries will be judged blind with only one round of judging.

The participants name cannot appear anywhere on the submission container.

One first place winner will be chosen from each category.

Entries must be turned into the judging booth according to the following schedule.

Thursday,	5:00 - 5:30pm	Beef and Poultry
	5:30 - 6:00pm	Dessert and Side Item
	6:00 - 6:30pm	Sauce and Seafood

Judging will begin promptly at the designated time. Entries will be accepted 5 minutes before and 5 minutes after judging time. All entries must be signed in. Any entries received before or after the assigned time or those entries not signed in will not be judged.

Winning entries will be announced Saturday, 4pm at the main stage. **Winner in each category will receive \$75 + trophy.**

"Anything But" points are not added into the overall GRAND CHAMPION.